



GEORGETOWN DANCE COMPANY

SCHOOL POLICIES

(Continuing Students)

REFUNDS

1. Prior to commencement of classes the \$20.00 registration fee is retained.
2. Before the end of the trial period a four class charge will be deducted from the refund and the \$20.00 registration fee is retained.
3. No refunds will be issued after the first four scheduled classes.
4. In cases of illness or injury the studio may issue a credit to be applied to the next year's tuition. Doctor's notes are needed in these cases.

NOTE: ALL REQUESTS FOR REFUNDS MUST BE GIVEN IN WRITING OR THEY WILL NOT BE PROCESSED.

ATTENDANCE

- Students are expected to attend 80% of the classes in order to participate in the recital.

RECITAL COSTUMES

- Costume deposit (Postdated to Dec. 1/17) is due at registration.
- Deposits are \$70.00 for 30 min. classes and \$90.00 for 45 or 1hr. classes.
- Costume refunds are not available after the studio has placed the order with our supplier.
- All costume balances must be paid in full before the students will receive their costumes.
- All full year programs will participate in the recital. Please inform us if you do not wish your student(s) to participate. Otherwise a costume will be ordered for each student and you will be billed for the costume.

NSF CHEQUES

- All returned cheques are subject to a \$20.00 replacement fee.

2018-2019 SCHEDULE

Sep 15 th	Classes Begin
Sep 29-Oct 4 th	Bring a Friend to Dance Week
Sep 30 th	No refunds for competitive dancers
Oct 6 th – 8 th (inclusive)	Thanksgiving Weekend – No Classes
Oct 14 th	No refunds for any tuition/costumes after this date (rec dancers)
Dec 18 th - Jan 4 th	Christmas Break – No Classes Classes resume January 5 th 2018
Feb 18 th	Family Day – No Classes
March 11 th – 15 th (incl.)	March Break – No Classes
April 20 th	Easter weekend No Classes
April 22 nd	Easter Monday Classes Running
May 18 th – 20 th	Victoria Day Weekend – No Classes
June 3 rd	Last Day of Classes *subject to change
June 5 th	Dress Rehearsal *subject to change
June 6 th – 7 th & 9 th	Recitals *subject to change
June 10 th – 11 th	Photo Days (at GDC) *sched to come

*all classes subject to change or cancellation

*classes cancelled due to inclement weather will not be rescheduled

I have read, understand and agree to the above School Policies:

Date: _____ Name of Student (Please Print): _____

Signature of Parent or Guardian: _____

LIABILITY AND MEDICAL RELEASE WAIVER

The undersigned understands, and agrees that Georgetown Dance Company reserves the right, at any time, to void this membership for any action by the member, that the studio deems undesirable. The undersigned represents that the student(s) is physically sound and has medical approval to proceed with normal routine exercise applicable to the dance arts.

I hereby release Georgetown Dance Company Ltd. and its staff members from all claims for damages arising from participation by my child, during any program or in any facility or any location where a program is held before, during or after the program time both within and outside the premises. I hereby give permission to have staff arrange for any emergency medical care including transportation if necessary.

I hereby grant permission for my child to participate in all Georgetown Dance Company program activities including photographs, recordings, and public performances and allow the use of any such material in which my child appears, for promotional, instructional, educational or commercial purposes.

Student(s) name (Please Print)

Parent or Guardian's name (Please Print): _____

Parent or Guardian's signature: _____

Date: _____



GEORGETOWN DANCE COMPANY

SCHOOL POLICIES

(New Students)

NO OBLIGATION TRIAL PERIOD (applies to full year programs only)

1. Students are able to try the first four scheduled classes of their choice. If they choose not to continue lessons they will notify us before the fifth scheduled class, and will not be required to pay any tuition, but will not be refunded the \$20.00 registration fee.
2. If students decide to continue with their class(es) their payment must be received **before** their fifth scheduled class (payment will include tuition paid in full or four post-dated cheques, costume deposit and optional photo payment). Please note if you are paying by post-dated cheques the schedule for payments will now be Nov, Jan, Mar, and May.
3. We will issue a notice before the end of the trial period stating the date payment is to be received by. It is the payor's responsibility to attain this information if the student is away.

REFUNDS

1. No refunds will be issued after the trial period is over and cheques have been given.
2. In cases of illness or injury the studio may issue a credit to be applied to the next year's tuition. A Doctor's note would be needed in this case.
3. The Registration fee is non-refundable.

ATTENDANCE

- Students are expected to attend class regularly and arrive on time.
- Students are expected to attend 80% of the classes in order to participate in the recital.

RECITAL COSTUMES

- Costume deposit (Postdated to Dec. 1/17) is due with payment.
- Deposits are \$70.00 for 30 min. classes and \$90.00 for 45 or 1hr. classes.
- Costume refunds are not available after the studio has placed the order with our supplier.
- All full year programs will participate in the recital. Please inform us if you do not wish your student(s) to participate. Otherwise a costume will be ordered for each student and you will be billed for the costume.
- All costume balances must be paid in full before the students will receive their costumes.

NSF CHEQUES

- All returned cheques are subject to a \$20.00 replacement fee.

2018-2019 SCHEDULE

Sep 15th	Classes Begin
Oct 6th & 8th	Holiday-no classes
Oct 11th	Trial Period Ends
Dec 18th - Jan 4th	Holidays-no classes
Feb 18th	Family day-no classes
March 11th – 15th	Classes Cancelled
April 20 th	Holiday-no classes
May 20th (Victoria Day)	Holiday-no classes
June 3rd	Last Day of Classes *subject to change
June 5th	Dress Rehearsal *subject to change
June 6th – 7th & 9th	Recitals *subject to change
June 10th – 11th	Photo Days (at GDC) * sched to come

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***Classes cancelled due to inclement weather will not be rescheduled.

I have read, understand and agree to the School Policies:

Date: _____ Name of Student (Please Print): _____

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